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## 2009-09-14 Minutes of the Executive Committee of the Academic Senate

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Approved  
Minutes of the Executive Committee of the Academic Senate  
September 14, 2009  
St. Mary's 113B; 11:00 a.m.

**Present:** P. Benson, D. Biers, D. Darrow, B. Duncan, H. Gauder, R. Kearns, L. Laubach, A. Mari, J. Saliba, A. Seielstad, R. Wells

**Absent:** T. Buckley

**Guest:** J. Farrelly (Faculty Board)

**Opening Prayer:** J. Saliba opened the meeting with a prayer.

**Approval of Minutes:** The minutes of August 31, 2009 were amended and approved.

**Announcements:**

1. A. Mari reported that Margaret Deady (SOEAP) and Sarah Edwards (Humanities) were elected by SGA as student representatives to the Academic Senate.
2. ECAS members have been encouraged to become personally involved and to ask additional faculty to work with Admissions in the recruitment of undergraduate and graduate students.
3. J. Farrelly reported that the Faculty Association group, which is the parent group of the Faculty Board, will be sponsoring a November (Date:TBD) meeting of faculty to discuss the issues surrounding Post-Tenure Review. ECAS agreed to co-sponsor this event along with the Faculty Board and the Faculty Development Committee.

**Old Business:**

1. D. Darrow reported that all of the working groups of the general education committees have met or have a meeting scheduled. There are approximately 75 faculty members who have accepted their working group committee assignments.
2. J. Saliba has asked D. Darrow to draft a letter to be sent to **all** faculty summarizing Darrow's presentation that was given at the September 11, 2009 University Faculty meeting.

**Committee Reports:**

1. APC: During the initial meeting of the APC, P. Benson reported that P. Donnelly updated the committee on the work completed during the summer by the Coordinating and Writing Task Force which consists of P. Donnelly, M. Pinnell, and D. Poe.
2. FAC: D. Biers reported that the FAC is working on three major projects this year. (1) S. Swavey is chairing a sub-committee of the FAC that will be developing an addendum to Senate Document 94-8 "Intellectual Property Policy." Included in this addendum will be a clearly articulated definition of what constitutes intellectual property for a faculty member including but not limited to web-based courses. FAC will also be working with Associate Provost J. Untener concerning the usage of academic titles at the University of Dayton. Among others, FAC will attempt to distinguish the "titling" differences between adjunct, lecturers, clinical faculty, research professors, part-time faculty, etc. D. Biers discussed the preliminary work, potential revisions, and clarifications of the FAC pertaining to the Review of Tenured Faculty by Peers and Administrators (Senate Document I-06-11. Biers stressed the importance of this document as

being **developmental** in nature. His research has indicated that we need to strengthen our current processes and communicate this to the Board of Trustees. The goals and objectives of

faculty evaluations need to become somewhat standardized throughout the College and the Professional Schools. It was noted that the feedback loop for informing faculty of their strengths and weaknesses from their chairs needs to be better developed.

3. SAPC. R. Kearns reported that the SAPC has formed a sub-committee; Evaluation, Review and Innovation Committee (ERIC) and will meet for the first time on September 23, 2009. The charge of this committee is to study the "Student Evaluation of Faculty Teaching" form. After reviewing the form, ERIC will make a recommendation to ECAS for a revision of the form and/or to bring an outside expert to the campus. The purpose of the outside expert's visit to campus would be to make a recommendation(s) concerning best practices of "Student Evaluation of Faculty Teaching" being conducted on campuses similar to the University of Dayton.

#### **New Business:**

1. J. Farrelly brought up the issue of the policy on academic dishonesty. It is not clear as to the makeup of the members of the committee on academic dishonesty. It was suggested that perhaps the SAPC, along with SGA and the Office of Student Development, make suggestions to the committee make-up and report to ECAS.
2. An update on The Early Buyout Proposal submitted to ECAS for review was extensively discussed. ECAS appreciates the merit of this proposal but concluded that the current administrative structure within the University of Dayton is adequately equipped to deal with such issues. ECAS therefore decided against assigning the proposal to a standing committee for further action.

The tentative agenda for the September 24, 2009 Academic Senate meeting was discussed. This meeting will be informational only and will include presentations concerning an update on BANNER by Associate Provost and CIO T. Skill, an update on contingent faculty issues by Associate Provost J. Untener and H. McGrew, an update on Post-Tenure Review by D. Biers, an SGA update by T. Mari, an update on the CAP document by P. Donnelly, standing committee reports from ECAS by D. Darrow, FACAS, D. Biers, APCAS by J. Huacuja, and SAPAC by R. Kearns.

Meeting was adjourned at 12:06 p.m.

Next ECAS meeting is scheduled for Monday 21 September 2009, 11:00 a.m. St. Mary's Rm 113B

Respectively submitted by: Lloyd Laubach